

Osher Lifelong Learning Institute

Course Proposal

Please complete this course proposal form, then save it with the file name "OLLI Course Proposal-(title of your proposed course)" and email it as an attachment to OLLI at olli@calpoly.edu.

Date of Proposal:

Name of Your OLLI contact, if any:

INSTRUCTOR INFORMATION

Name:

Phone:

E-mail:

Address:

PROPOSAL INFORMATION

Proposed Course Title:

Short Description of Course (up to 200 words). *This description will be used for the catalog.*

Course Delivery Method: (Please [X] all that apply.) Lecture Discussion
 Group Participation Field Trip Other (explain):

Prerequisites for Participants:

Required or Recommended Materials or Texts:

Instructor(s) Biographies - Please include a short biographical summary for each instructor outlining educational/professional background and interest, knowledge, and experience in the subject. (up to 100 words). *This information will be included in the catalog.*

Preferred Location and its characteristics (if any):

Preferred Month(s), Day(s) of the week, Date(s) and Time Morning Afternoon Evening):

Number of Course Sessions:

Length of Session(s):

Class Size (Minimum and Maximum):

Presentation Method Equipment Needs: (Please [X] all that apply.) Lecture only Handouts
 PowerPoint OLLI's Notebook computer DVD Video tapes Overhead transparencies
 Slides Other (please describe):

Would you be willing to repeat this course? Yes No

Please Note: *We are sorry that we can no longer accept proposals in hard copy form (faxed or mailed). Proposals will only be considered if they are in the above format and are e-mailed to the two contacts above.*